



## Candidate Undertaking Form

**By signing this Undertaking, I confirm my commitment to abide by the principles set out and referred to below:**

1. General Obligations

- 1.1 I understand and accept that, as a representative or a member of an official World AbilitySport body (or as someone standing for election to a World AbilitySport body\*), I am a member of the World AbilitySport family and the Paralympic movement. I agree to be bound by the World AbilitySport Memorandum and Articles of Association (Constitution) and to all regulations adopted by the World AbilitySport.
- 1.2 I confirm my commitment to the World AbilitySport Family ethos, and I undertake to endorse and support the Vision, Mission, and Strategic Plan of World AbilitySport in a spirit of “unity, friendship and sportsmanship”.
- 1.3 I acknowledge and agree that while I am carrying out any function for or on behalf of World AbilitySport, I will put the interests of World AbilitySport first and will avoid any situation where my own interests’ conflict with those of World AbilitySport.

2. Code of Ethics

I have read, understood, and will comply with the World AbilitySport Code of Ethics (available from World AbilitySport).

3. Specific Obligations

In addition to the obligations set out in the World AbilitySport Code of Ethics and other World AbilitySport regulations, I undertake to:

- i) comply with regulations or decisions as approved by the World AbilitySport body of which I am a member, representative or candidate for election,
- ii) attend all formal meetings and events scheduled by the relevant World AbilitySport CEO, except where I am prevented from doing so due to reasons beyond my control, in which case I shall justify any non-attendance to the World AbilitySport Board of Trustees as requested; furthermore I
- iii) acknowledge and accept that English is the official language of World AbilitySport.

\*Body = Committee, subcommittee, council, commission or similar



4. Conflict of Interest

I confirm that I have read and understand the relevant section within the World AbilitySport Code of Ethics, entitled "*Conflicts of Interest*". I undertake to respect and comply with the obligations contained therein.

5. World AbilitySport Assets and Information

I understand that, in the performance of my World AbilitySport duties, I may create, use, or be provided with access to World AbilitySport property, records and/or data. I undertake to safeguard the use of such property, records, and data in the proper discharge of my function as a World AbilitySport official. The ownership of this information and the related materials always remains with World AbilitySport and must be delivered up to World AbilitySport upon direction of an authorised representative of World AbilitySport.

6. Intellectual Property Rights

6.1 I agree that all intellectual property rights (including copyright, registered and unregistered trademarks, registered and unregistered design rights, database rights and rights in know-how) in materials that have been created by me in my capacity as a World AbilitySport official become the exclusive property of World AbilitySport.

6.2 I assign all present and future rights (including copyright and other intellectual property rights) in any documents, designs, concepts, databases, or other materials created by me for or on behalf of World AbilitySport or during my involvement in World AbilitySport. I also waive all rights of authorship and other so-called "moral rights" in and to such materials. I undertake to promptly execute any further documents that may be necessary to formalise this assignment of rights as may be requested by the relevant authority of World AbilitySport.

6.3 World AbilitySport will provide an appropriate credit to individuals who create relevant materials on behalf of World AbilitySport.

7. Gifts, Gratuities & Prizes

7.1 I confirm that I have read, understand, and will adhere to the obligations outlined in the relevant Section within the World AbilitySport Code of Ethics, entitled "*Gifts, Gratuities and Prizes*".

7.2 I will also comply with World AbilitySport policies as may be in force from time to time in relation to sums paid and received as "*Per diem*" and/or "*Honorarium*" payments.



8. General

I understand that the operations of World AbilitySport are run from the registered Headquarters based at Aylesbury and accept that there are statutory laws and regulations governing Trustees, Directors, finance, staffing, data protection and statutory filing that must be adhered to. Advice in this regard is provided by the Executive Management Committee.

8.1 I further understand that:

- i) any exception to any of these principles must be reported immediately to the World AbilitySport Board of Trustees.
- ii) if an exception to these principles affects a proposed transaction, that exception must be approved by the Board of Trustees on independent legal advice before proceeding with the relevant transaction
- iii) failure to comply with these principles will not only be a violation of the World AbilitySport policies, but may also be illegal and could result in civil or criminal liability on my part and;
- iv) any infringement may be subject to further investigation which may lead to sanctions being imposed in accordance with relevant internal regulations and/or Code of Ethics and may eventually lead to the termination of membership, representation, and/or official function on behalf of World AbilitySport.

**CANDIDATE FOR ELECTION TO A WORLD ABILITYSPORT BODY**

**Surname (Family name):** \_\_\_\_\_

**First name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_